



Project Management

11 Steps to Project Management Excellence

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Project Management Excellence

1

Define the 'Why'

Uncover the core purpose driving your project.

2

Set Clear Goals

Align on a shared definition of project completion.

3

Understand Constraints

Balance time, scope, budget, and quality.

4

Choose the Right Team

Select members based on roles, not just availability.

5

Break Down Goals

Divide objectives into manageable tasks.



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6

Plan Timelines & Milestones

Establish key dates and track progress.

7

Budget Wisely

Estimate costs and include reserves for uncertainties.

8

Manage Risks

Identify, rank, and apply the TAME strategy.

9

Handle Change Effectively

Develop a clear process for managing changes.

10

Optimize Tools and Processes

Use tools for better communication and coordination.



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11

Communicate with Stakeholders

Focus on key
stakeholders
and tailor
communication

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